

# Refund Procedures

## For courses fifteen weeks or longer:

Students who officially drop during the first week of a course will be eligible to receive a 100% reversal on tuition and fees. Students who officially withdraw during the second week of a course will be eligible to receive a 25% reversal. Students who officially withdraw during the third week of a course will be eligible to receive a 10% reversal. There are no adjustments made after the third week of a course.

## For courses less than fifteen weeks:

Students who officially drop during the first week of a course will be eligible to receive a 100% reversal on tuition and fees. After the first week of class, students will have until the 20% point of a course to officially withdraw and be eligible to receive a 25% reversal on tuition and fees. There are no adjustments made after the 20% point of a course.