

Appeals

An appeal to review a decision of the Student Grievance Committee will be granted if and only if one or more of the three situations below are met:

- That a procedural error occurred during the process (someone involved that should not have been, a timeline not met, substantiated bias)
- New evidence that was previously unknown or unavailable
- Remedies that impose undue hardship on the parties involved.

Students who wish to appeal a decision made by the Student Grievance Committee must submit a request for appeal letter to the Vice President of Student Services within five business days of the decision of the Student Grievance Committee. This appeal letter must specify which circumstances listed above are the basis for the appeal. All appeals will be reviewed and ruled upon within five business days.

Within 5 working days of receipt of the student appeal the Vice President of Student Services will issue a decision regarding the appeal. This decision will either uphold the decision of the Student Grievance Committee or will issue other remedies. This decision will be given in writing to the student, and the decision of the Vice President of Student Services is final.